

## CASE STUDY – CONSTRUCTION DOCUMENT MANAGEMENT

**THE CHALLENGE:** KEEPING TRACK OF AND PROVIDING EASY ACCESS TO MULTIPLE PERMITS, RECEIPTS, PROCESSES, BLUEPRINTS...

A construction company had volumes of data coming from many different sources and formats. There was a critical need for a centralized, secure method for storing and accessing documentation. Paper-based storage processes are error-prone and obtaining copies and verifying vendor information in the field can take days without a centralized document storage system.

**THE SOLUTION:** A WEB-BASED DOCUMENT MANAGEMENT SYSTEM THAT LETS YOU DIGITIZE AND ELECTRONICALLY STORE ALL YOUR DOCUMENTS AND PROCESSES IN A CENTRALIZED, SECURE, AND EASY-TO-ACCESS DATABASE

Aspect Consulting developed an easy-to-use, web-based document management system that can be accessed remotely. Users have the ability to categorize, search, and retrieve all documents and provide access throughout the organization. A tabbed interface lets you preview the document, attach notes, and graphically view the workflow or history of the document. Icons represent the familiar concepts of cabinets, drawers, and folders. Levels of users can be defined so that the right people can see the right documents at the right time.

**THE BENEFIT:** IMPROVED VENDOR MANAGEMENT AND ACCESS TO PROJECT DOCUMENTATION

Aspect's Prodativ<sup>®</sup> Document Management can dramatically improve your ability to manage vendor information. Subcontractor insurance permits, proof of certification, and signed agreements can be digitized and accessed remotely. Easy access to your project processes and procedures, diagrams, and blueprints in the field rapidly improves operations. The easy to use interface encourages application use, resulting in a quick installation to productive use timeframe.