

CONTRACT MANAGEMENT PROCESS IMPROVEMENT

THE CHALLENGE:

- MAXIMIZE THE RETURN ON INVESTMENT AND IMPROVE EFFICIENCY THROUGH A PROCESS IMPROVEMENT REVIEW

The purchase and implementation of any large software package is a huge investment of resources in terms of time, money, and people. Often the initial implementation of CarsIS happens with tight deadlines. The must-haves are accomplished as quickly as possible. Then, over time, business processes change, people change positions, and system features are not used to their potential because of lack of knowledge about the tool.

Aspect Consulting can partner with you to interactively analyze and assess your key pain points regarding your business processes surrounding the use of CarsIS and any other Contract Membership Management applications, and offer solutions.

THE PROCESS IMPROVEMENT REVIEW:

- TWO-DAY REVIEW

Beginning with a two-hour high-level interactive discussion of the key difficulties of using CarsIS and any other applications you use today, we'll create an agenda for using the remaining time to sit with key business users and/or IT personnel to target the following:

- ▶ Changes to system and processing defaults
- ▶ Ways to take advantage of advanced functionality
- ▶ Techniques to minimize any time-draining tasks

- THREE-DAY REVIEW

The additional day in this review will be used to assist in reviewing, updating, and/or creating SOPs to assist with your business process.

- BASIC TRAINING

Basic Training can be provided with specific focus on applications needed by your users.

- ADVANCED TRAINING

Based on the needs that you already know about or needs identified through a review, advanced training can be provided, thoroughly customized to your business processes.